

**Note 1: your application should include the following content and email to [prs.event@um.edu.mo](mailto:prs.event@um.edu.mo).**

**Note 2: The UM PPT template / logo/ name tent/ name badge are for official use only.**

<b>Personal information</b>			
Full name			
Student No.			
Department		Year (for student)	
<b>Purpose</b>			
Event / Purpose			
Date		Venue	
<b>Please choose the resources you request</b>			
UM Logo (.jpg)	vertical / horizontal		
UM Presentation Template (.ppt)	Ratio: 4:3 / 16:9		
Name Tent (.docx)			
Name Badge (.docx)			

Should you have any enquiries, please feel free to contact us via [prs.event@um.edu.mo](mailto:prs.event@um.edu.mo) or visit UM webpage <https://www.um.edu.mo/about-um/identity/>.

Thank you for your attention.

Communications Office