

Student Graduation Check for

2009/2010 Intake for General Studies (B-A9-XXXX-X)

**** Students require minimum GPA of 2.0 to graduate**

Instructions for Student Graduation Checking

Please tick the box on the left corresponding to the courses you have taken and passed to check that you have completed all the necessary courses needed for graduation.

A. Compulsory Courses (18 courses, total 54 credits)

Tick

| | | |
|--|---------|---------------------------------------|
| | ACCT100 | PRINCIPLES OF FINANCIAL ACCOUNTING |
| | ACCT213 | PRINCIPLES OF MANAGERIAL ACCOUNTING |
| | BBEL332 | BUSINESS LAW |
| | BECO100 | PRINCIPLES OF MICROECONOMICS |
| | BECO101 | PRINCIPLES OF MACROECONOMICS |
| | EBIS100 | INTRODUCTION TO COMPUTING |
| | EBIS200 | INFORMATION SYSTEMS AND ORGANIZATIONS |
| | FINC210 | FINANCIAL MANAGEMENT |
| | GBMT300 | GLOBAL BUSINESS ENVIRONMENT |
| | MGMT110 | PRINCIPLES OF BUSINESS MANAGEMENT |
| | MGMT220 | BUSINESS COMMUNICATIONS |
| | MGMT221 | ORGANIZATIONAL BEHAVIOR |
| | MKTG220 | PRINCIPLES OF MARKETING |
| | MGMT330 | STRATEGIC MANAGEMENT |
| | QMDS100 | BUSINESS MATHEMATICS |
| | QMDS200 | STATISTICS AND DATA ANALYSIS |
| | QMDS300 | QUANTITATIVE DECISION ANALYSIS |
| | QMDS400 | PROJECT AND QUALITY MANAGEMENT |

B. Compulsory English Courses (2 paired courses, total 6 credits)

Tick

| | | |
|--|----------------------|-------------------------------|
| | EELC215 / EELC201 | ENGLISH FOR BUSINESS MAJORS 1 |
| | EELC216 / EELC202 | ENGLISH FOR BUSINESS MAJORS 2 |

OR

| | | |
|--|----------------------|---------------------------------|
| | EELC131 / EELC301 | ENGLISH III: ACADEMIC ENGLISH 1 |
| | EELC132 / EELC302 | ENGLISH III: ACADEMIC ENGLISH 2 |

OR

| | | |
|--|----------------------|--------------------------------|
| | EELC141 / EELC401 | ENGLISH IV: ACADEMIC ENGLISH 3 |
| | EELC142 / EELC402 | ENGLISH IV: ACADEMIC ENGLISH 4 |

C. Required Elective Course (1 course, total 3 credits)

Tick

| | | |
|--|---------|--------------------------------|
| | PSYC101 | INTRODUCTION TO PSYCHOLOGY I |
| | PSYC103 | PERSONAL AND SOCIAL COMPETENCE |
| | PSYC205 | SOCIAL PSYCHOLOGY |

I. Elective Courses: 4th Year Level Business Courses (6 courses, total 18 credits)

Tick and write down your **six** 4th year level FBA courses

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IMPORTANT NOTE: RESPONSIBILITY OF STUDENT

- 1) If you have changed majors, please ensure that all N codes and G codes have been properly applied for by completing the form attainable at the Registry. **This can affect both your GPA and credits attained for graduation if not done.**
- 2) Ensure that you have completed all the procedures for course equivalencies, substitutions, exemptions and /or waivers for courses which you have taken in replacement of any of the above courses. **Students who have not completed the course equivalency, substitutions, exemptions or waivers procedures will not be able to graduate and will be assumed to have taken wrong courses and/or have outstanding courses.**
- 3) Ensure that you have declared your major (and specialization if applicable) and your declared major (and specialization) is correct.
- 4) Ensure that the graduation check matches your intake and student number.
- 5) In order to graduate on time, students are responsible for ensuring that they have taken all the necessary courses and have completed the above stated procedures if applicable. FBA will not be responsible for students who cannot graduate on time for these reasons.
- 6) If you have any question regarding the graduation check, please consult the FBA General Office.