



**Faculty of Business Administration – Bachelor Programmes
Information Sheet for **Pre-Enrollment & Course Add/Drop**
2019/2020 – 2nd Semester**

Please read before Pre-Enrollment & Course Add/Drop

A) Year 4 and Graduating Students must do the Self-Graduation Check before pre-enrollment and course add/drop.

Please download the study plan in FBA Homepage and perform the relative checking from time to time (<https://fba.um.edu.mo/students/study-plans/>). Please ensure you have taken **all required courses** for graduation in your last year of study.

If you have NOT taken and passed all required courses in your curriculum, you will NOT be able to graduate. In addition, a minimum cumulative GPA of 2.0 is required for graduation.

B) Quotas for compulsory courses and major/required electives

Please check your study plan at the FBA homepage (<https://fba.um.edu.mo/students/study-plans/>) before pre-enrollment and course add/drop to ensure you have enrolled in the correct courses. **Please make sure you have enrolled into all your compulsory courses and major/required electives.**

C) Study load

NO FBA STUDENT WILL BE ALLOWED TO TAKE EIGHT 3-CREDIT COURSES.

D) Course/Major information

ACCOUNTING (ACCT) COURSES / MAJOR:

- ACCT2000 Management Accounting I and ACCT2002 Principles of Managerial Accounting are incompatible. Only 3 credit units will be awarded if students complete the said two courses. ACCT2002 has been phased out since academic year 2018/2019, students who fail to take ACCT2002 will need to take ACCT2000 instead.
- The pre-requisite requirements of courses below are revised starting from academic year 2017/2018.

Code	Course Title	New Pre-requisite Requirement	
ACCT3001	International Financial Reporting Standards and the Global Environment	ACCT1000	Principles of Financial Accounting AND ACCT2001 Intermediate Accounting I



Code	Course Title	New Pre-requisite Requirement
ACCT3005	Accounting Information Systems	<p><u>OPTION ONE</u> ACCT1000 Principles of Financial Accounting AND ISOM1001 Contemporary Information Systems for Organizations</p> <p><u>OPTION TWO</u> ACCT1000 Principles of Financial Accounting AND Any GE course from the “Science and Technology” area</p>
ACCT4002	Special Topics in Accounting	ACCT3002 Management Accounting II
ACCT4004	Financial Accounting in Hospitality and Gaming	ACCT2000 Management Accounting I
ACCT4005	Managerial Accounting in Hospitality and Gaming	ACCT2000 Management Accounting I OR ACCT2002 Principles of Managerial Accounting

- ACCT3006/3007 Internship for Accounting Function I/II, which carry 1.50 credit units each course, are paired required electives for ACC17-PAC17 and ACC19 students (B7 and after intakes). These courses **CAN** be counted as free electives for B6 and before intakes. Students intend to take these courses should submit the completed “Internship Acceptance Form” on semester basis and obtain approval from the course instructor concerned before enrollment. Students **should drop this course during the course add/drop period if they are UNABLE to find any internship** successfully.
- Graduates of the Bachelor of Science in Accounting (ACC) programme are awarded numbers of paper exemptions by some international professional accountancy bodies, provided that the corresponding UM courses are completed. Please refer to FBA webpage for details (<https://fba.um.edu.mo/programmes/bachelor/bscacc/>).
- Students should follow the study plan in accordance with their major and intake. **NOT all ACCT courses are offered every semester**. If students do not take courses in the right sequence, they may **NOT** graduate on time. For the study plans, please refer to the FBA homepage (<https://fba.um.edu.mo/students/study-plans/>).

BUSINESS ECONOMICS (BECO) COURSES / MAJOR:

- Students are **NOT** allowed to take BECO1000 Principles of Microeconomics and BECO1001 Principles of Macroeconomics at the same time.
- Students **MUST** take BECO1000 Principles of Microeconomics before they can take BECO1001 Principles of Macroeconomics.



3. BECO3006 Money and Banking is for non-exchange FBA students (B6 and B7 intakes) only, and **NO** exchange student is allowed to take this course.
4. BECO3011 Financial Econometrics is for FNC and FNM students only, and **NO** exchange student is allowed to take this course.
5. **IMPORTANT:** If a course is offered in the 2nd semester, normally it will **NOT** be offered in the 1st semester of next academic year anymore with the exception of BECO1000 and BECO1001. A course will **NOT** be re-offered in the next semester even if students need the course to graduate.
6. BEC and BEC-SEC students should carefully perform graduation check before pre-enrollment and course add/drop period to ensure that you are able to complete all the required courses for gradation.

FINANCE (FINC) COURSES / MAJOR:

1. Courses in the 1st column of the table below are equivalent to courses in the 2nd column correspondingly. Therefore, only 3 units of credit will be granted if students complete equivalent courses.

Course Code for A8 or Before Program		Course Code for A9 or After Program	
FINC300	Financial Management I	FINC2000	Financial Management
FINC301	Financial Management II	FINC2001	Advanced Financial Management
FINC361	Theory of Finance	FINC3002	Theory of Finance
FINC363	Financial Markets and Institutions	FINC3003	Financial Markets and Institutions
FINC409	Case Studies in Corporate Finance	FINC4001	Case Studies in Corporate Finance
FINC415	Financial Management Simulation	FINC4002	Financial Management Simulation
FINC420	International Finance	FINC4000	International Finance
FINC440	Risk and Insurance	FINC4003	Risk and Insurance
FINC481	Mergers and Acquisitions	FINC4004	Mergers and Acquisitions
FINC483	Fixed Income Securities	FINC4005	Fixed Income Securities
FINC484	Real Estate investment and Financing	FINC4006	Real Estate investment and Financing
FINC485	Behavioral Finance	FINC4007	Behavioral Finance

Course Code for A9 or B0 Program		Course Code for B1 or After Program	
FINC340	Portfolio Management	FINC3004	Portfolio Management.
FINC350	Management of Financial Institutions	FINC4010	Bank Management.
FINC401	International Finance	FINC4008	International Finance and Global Issues
FINC424	Derivative Instruments	FINC3000	Derivative Securities
FINC425	Mathematics of Finance	FINC4013	Advanced Financial Mathematics

2. Courses from old programme (A8 and before intakes) had not been offered since academic year 2012/2013. Students from the old programme can refer to the *List of Equivalent Courses* from Registry Homepage (<https://reg.um.edu.mo/current-students/enrolment-and-examinations/course-enrolment/>), or



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check with FBA General Office.

3. FINC2000 Financial Management is **NOT** for FNC16 and FNC17 students (B6 and after intakes), they should take FINC2003 Corporate Finance instead.
4. FINC4011 Applied Financial Project is a two-semester course for FNC students only. Year-4 students should ensure that you have enrolled this course at the 1st semester of academic year 2019/2020. If you have not taken the course in the 1st semester, your graduation will be delayed.
5. FINC4014 Exotic Options and Structured Products is for FNC11, FNC16 (B6 and before intakes) and FNM students only.
6. Students should carefully perform graduation check before pre-enrollment and course add/drop period to ensure that you are able to complete all the required courses for graduation.
7. Students who would like to go on overseas exchange programme should go in their 2nd or 3rd year of study. You **MUST** stay in UM to complete the one-year applied research project (i.e. FINC4011 Applied Financial Project) in your 4th year of study.
8. **IMPORTANT:** If a course is offered in the 2nd semester, normally it will **NOT** be offered in the 1st semester of the next academic year. A course will **NOT** be re-offered in the 1st semester of the next academic year even if students need the course to graduate.

INTERNATIONAL INTEGRATED RESORT MANAGEMENT (IRTM) COURSES / MAJOR:

1. **Course prefix “IIRM” has been updated to “IRTM” starting from academic year 2019/2020.** Courses with prefixes “IIRM” and “IRTM” are equivalent. For example, IRTM1000 is equivalent to IIRM1000.
2. **PSYC1000 Introduction to Psychology is a compulsory course for IIR17 students (B7 and after intakes). IIR17 students are **NOT** allowed to take GESB1010 Psychology of Everyday Life as General Education (GE) course or free elective (FE).**
3. IRTM2000 Introduction to Gaming Management will **NOT** be offered in the 2nd semester of academic year 2019/2020. **IIR17 students (B8 and B9 intakes) who do not take IRTM2000, please take it in the 2nd semester of academic year 2020/2021.**
4. IRTM2001 Psychology of Gambling will **NOT** be offered in academic year 2020/2021. For IIR17 students (B9 intake) who intend to specialize in Gaming Management, please enroll IRTM2001 in the 2nd semester of academic year 2019/2020.
5. IIRM3012 Gaming Law will have a special class schedule – a 2-month course. Please refer to the lecture schedule for details.
6. IRTM3017 Accommodation, Facilities and Security Management will be offered in the 1st semester of academic year 2020/2021 instead of the 2nd semester of academic year 2019/2020.
7. IRTM4000 Strategic Management for the Resort and Gaming will **NOT** be offered in the 2nd semester of academic year 2019/2020.



澳門大學

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UNIVERSITY OF MACAU

- IIR17 students (B7 intake) will take it as intensive course in the 1st semester of academic year 2020/2021. The intensive course is scheduled from 16th November 2020 to 5th December 2020 (a total of 3 weeks). More detailed information will be released soon;
 - IIR17 students (B8 intake) will take it in either upcoming summer term or the 1st semester of academic year 2020/2021.
8. IRTM4001 Resort Marketing and Promotion will **ONLY** be offered for HGM11 students (B6 and before intakes) in the 2nd semester of academic year 2019/2020; IIR17 students (B7 intake) will take it in next year.
 9. IRTM4009 Special Topics in Hotel and Resort Management will be offered in 2nd semester of academic year 2019/2020. The course will be taught by Dr. Richard QIU (RichardQiu@um.edu.mo). For further information, please contact Dr. Richard QIU directly.
 10. HGM11 students (B3 to B6 intakes) need to take **non-FBA electives** to fulfil the graduation requirement. Please refer to related study plans (<https://fba.um.edu.mo/students/study-plans/>) for details.
 11. The following courses will be offered as intensive course for IIR17 (B7 intakes) students in the 1st semester of academic year 2020/2021 (16th November 2020 to 5th December 2020, a total of 3 weeks), more information about the intensive course and course enrollment will be released soon.
 - IRTM4000 Strategic Management
 - IRTM4005 Gaming Management Project
 - IRTM4007 Hospitality Management Project
 12. Titles of the following courses are revised starting from academic year 2017/2018:

Course Code	Previous Course Title	Updated Course Title
IRTM1000	Introduction to Hospitality Management	Introduction to Integrated Resort Management
IRTM4000	Strategic Management for the Gaming and Hospitality Industries	Strategic Management for the Resort and Gaming Industries
IRTM4001	Hospitality Marketing and Promotion	Resort Marketing and Promotion
IRTM4002	Global Issues in Gaming and Hospitality Management	Global Issues in Resort and Gaming Management
IRTM4007	Convention and Hospitality Management Project	Hospitality Management Project

INFORMATION SYSTEMS AND OPERATIONS MANAGEMENT (ISOM) COURSES:

1. QMDS102 Applied Calculus has phased out; HGM11-GMM11 students (B1 to B6 intakes) who fail to take QMDS102 will need to take ISOM1004 Applied Calculus instead.
2. ISOM2004 will **NOT** be offered in the near future, HGM11-GMM11 students (B1 to B6 intakes) who fail to take ISOM2004 will need to take ISOM2002 instead.



3. ISOM3018 Business Data Mining and Visualization is compulsory course for BIA students and they are **NOT** allowed to take ISOM3006 Big Data with Business Applications due to course similarity. Both ISOM3006 and ISOM3018 are **NOT** for FST students to take.
4. ISOM4003 Implementation of Accounting Information Systems is a final year level course. Students who do not have knowledge of database management, networking and communication, as well as systems analysis and design are **NOT** recommended to take this course.
5. ISOM2000 Business Programming and ISOM3029 Computer Programming Using C++ are equivalent courses. ISOM2000 has been phased out since academic year 2019/2020; students who fail to take ISOM2000 will need to take ISOM3029 instead.
6. The pre-requisite requirement of courses below are revised starting from academic year 2017/2018.

Code	Course Title	New Pre-requisite Requirement
ISOM2000	Business Programming	<u>B6 AND BEFORE INTAKES</u>
ISOM3000	Database Management	Any GE course from the “Information Technology and Knowledge Society” area
ISOM3002	Analysis and Design of Information Systems	
ISOM3007	Enterprises Resource Planning Systems	<u>B7 AND AFTER INTAKES</u>
ISOM4000	Spreadsheets and Decision Modeling	Any GE course from the “Science and Technology” area
ISOM4001	Information Systems Project Management	<u>B6 AND BEFORE INTAKES</u> MGMT1000 Principles of Business Management AND Any GE course from the “Information Technology and Knowledge Society” area <u>B7 AND AFTER INTAKES</u> MGMT1000 Principles of Business Management AND Any GE course from the “Science and Technology” area
ISOM3013	Advanced Business Programming	ISOM2000 Business Programming
ISOM3026	E-Business and Global Business Environment	MGMT1000 Principles of Business Management AND Any GE course from the “Science and Technology” area



7. The pre-requisite requirement of course below is revised starting from academic year 2019/2020.

Code	Course Title	New Pre-requisite Requirement
ISOM2001	Information System and Organizations	GEST1005 Internet, Business and Society OR ISOM1001 Contemporary Information Systems for Organizations

8. Only 3 credit units will be granted if students complete incompatible courses under the same group in the following table. Please note that courses in the same group are **NOT** necessarily equivalent.

Group	Incompatible Courses
1.	ISOM1002 Business Mathematics GEST1001 Quantitative Reasoning for Business
2.	ISOM2002 Statistics and Data Analysis ISOM2003 Probability and Statistics FINC2002 Statistics for Finance
3.	QMDS102 Applied Calculus ISOM1004 Applied Calculus MATB110 Calculus I
4.	ISOM2002 Statistics and Data Analysis ISOM2004 Data Analysis and Modeling FINC2002 Statistics for Finance
5.	ISOM3022 IT for Logistics and Supply Chain Management ISOM3035 Operations Management
6.	ISOM3006 Big data with business applications ISOM3018 Business Data Mining and Visualization

9. The following course substitutions are for students who transferred from non-FBA programmes to FBA programmes. Student may apply course substitution through FBA Office.

	Substituted Course	Course Taken Before Transfer of Major / Programme
1.	ISOM1002 Business Mathematics	ECON1003 Mathematics II
2.	ISOM1002 Business Mathematics	MATB110 Calculus I
3.	ISOM2002 Statistics and Data Analysis	ECON2000 Statistics I
4.	ISOM2002 Statistics and Data Analysis	ECON2001 Statistics II

10. Students should follow the study plan in accordance with their major and intake. **NOT all ISOM courses are offered every semester.** If students do not take courses in the right sequence, they may **NOT** graduate on time. For the study plans, please refer to the FBA homepage (<https://fba.um.edu.mo/students/study-plans/>).

GLOBAL BUSINESS MANAGEMENT (MGMT) COURSES / MAJOR:

- MGMT3000 Global Business Environment is offered to FIC17 and HRM17 students (B7 intake), as well as all retaking students in the 2nd semester.
- MGMT4000 Global Strategic Management is offered to GBM11 students (B6 intake), as well as all retaking students.



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- GBM11 and GBM17 students (B1 and after intakes) are required to take **two** major electives totally in order to fulfill their graduation requirement. Please refer to FBA homepage for more information (<https://fba.um.edu.mo/students/study-plans/>).
- Students should follow the study plan in FBA homepage by taking the compulsory courses and major electives in each semester. Otherwise, students may **NOT** graduate on time by taking wrong course(s). Please see the following example of GBM11 year-4 study plan:

Fourth Year - UF4

NEW Course Code	OLD Course Code	Course Title	Credit Units	* Course Type	1st Sem	2nd Sem
MGMT3001	GBMT302	International Management	3	CM	X	
MGMT3002	GBMT303	Competitive Advantages	3	CM	X	
MGMT4002	GBMT402	Asian Business	3	CM	X	
ISOM4006	QMDS400	Project and Quality Management	3	CM	X	
1 Global Business Management Required Elective			3	RE	X	
1 Distribution/Diversity Elective			3	DE	X	
MGMT4000	GBMT400	Global Strategic Management	3	CM		X
MGMT3004	MGMT331	Research Methods	3	CM		X
1 General Education Course			1	GE		X
1 General Education Course			2	GE		X
1 Free Elective			3	FE		X
1 Free Elective			3	FE		X
			33			

The two GE courses included in the 1st semester are in areas of 'Physical Education' and 'Visual and Performing Arts'.

MANAGEMENT (MGMT) COURSES / MAJOR:

- MGMT1000 Principles of Management is offered to GBS17 students (B9 intake), and all retaking students only.
- MGMT2000 Business Communications is offered to students from ACC17-PAC17, ACC17-AIS17, FNC17 and IIR17 (B8 intake), as well as all retaking students only.
- Students who take ISOM2001 Information Systems and Organization in the 1st semester will take MGMT2001 Organizational Behavior in the 2nd semester, and vice versa.
- MGMT3003 Strategic Management is offered to students from GBS17, BEC17, BEC17-SEC17 and HRM17 (B7 intake), as well as all retaking students.
- MGMT3004 Research Methods is offered to students from GBS17, MKG17 and MKG17-RSM17 (B7 intake), as well as all retaking students.
- MGMT3005 Human Resource Management is offered to students from IIR17-CHM17 and IIR17-GMM17 (B7 intake), as well as all retaking students.
- MGMT3006 Human Resources Planning and Staffing is offered to HRM17 students (B7 intake), as well as all retaking students.
- MGMT3009 Business Ethics and Corporate Social Responsibility is offered to students from ACC17-PAC17, ACC17-AIS17, GBS17, FIC17, MKG17 and MKG17-RSM17 (B7 intake).
- HRM11 students (B6 intake) are required to take **three** major electives totally in order to fulfill their graduation requirement. Please refer to FBA homepage for more information



(<https://fba.um.edu.mo/students/study-plans/>).

- Students should follow their study plan in FBA homepage by taking the compulsory courses and major electives in each semester. Otherwise, students may **NOT** graduate on time by taking wrong course(s). Please see the following example of HRM11 year-4 study plan:

Fourth Year - UF4

NEW Course Code	OLD Course Code	Course Title	Credit Units	* Course Type	1st Sem	2nd Sem
MGMT4010	MGMT482	Performance and Compensation Management	3	CM	X	
1 General Education Course			1	GE	X	
1 General Education Course			2	GE	X	
1 Human Resources Management Required Elective			3	RE	X	
1 Human Resources Management Required Elective			3	RE	X	
1 Free Elective			3	FE	X	
1 Free Elective			3	FE	X	
ISOM4006	QMDS400	Project and Quality Management	3	CM		X
1 General Education Course			3	GE		X
1 Distribution/Diversity Elective			3	DE		X
1 Human Resources Management Required Elective			3	RE		X
1 Free Elective			3	FE		X
			33			

The two GE courses included in the 1st semester are in areas of 'Physical Education' and 'Visual and Performing Arts'.

MARKETING (MKTG) COURSES / MAJOR:

- MKTG2000 Principles of Marketing is offered to ACC17-PAC17, ACC17-AIS17, FNC17 and IIR17 (B8 intake), as well as all retaking students.
- MKTG4000 International Marketing is offered to MKG11 and MKG11-RSM11 students (B6 intake), as well as all retaking students.
- MKG11 and MKG11-RSM11 students (B6 intake) need to take **three** major electives to fulfill the graduation requirement. Please refer to the FBA homepage for more details (<https://fba.um.edu.mo/students/study-plans/>).
- In order not to delay your graduation, students should (a) finish all major compulsory courses by the 1st semester of the fourth year of study; and (b) follow the study plan in FBA homepage by taking the major electives in each semester.

E) PROGRAMME INFORMATION - FOR STUDENTS ADMITTED IN 2009 AND AFTER

GENERAL EDUCATION (GE) COURSES:

- ◆ Students admitted in and after academic year 2017/2018 (B7 and after intakes) are required to take **TWO** courses from **EACH** of the 4 GE areas (including **ONE** compulsory course from **EACH** area as stated below). Additional GE course(s) taken will **ONLY** be counted as free elective(s). For further details, please refer to the Registry homepage (<https://reg.um.edu.mo/current-students/curriculum-model/ug-curriculum-model/>).



General Education Area	Compulsory Course	
Global Awareness	GEGA1000	Macao and Chinese Civilization
Literature and Humanities	GELH1000	Chinese Language and Culture
Science and Technology	GEST1001	Quantitative Reasoning for Business
Society and Behaviour	GESB1000	Ethics, Values, Law and Society

- ◆ In order to satisfy the GE requirement, **students admitted between academic years 2011/2012 and 2016/2017 (B1 to B6 intakes)** are required to take **TWO** courses from **Area 1** and **ONE** course from **EACH of Area 2 to 13**. Additional GE course(s) taken will **ONLY** be counted as free elective(s). For further details, please refer to the GE course list of your own intake (<https://fba.um.edu.mo/students/study-plans/>).
- ◆ FBA students (B1 to B6 intakes) and IIR17 students (B7 and after intakes) are required to take PSYC1000 Introduction to Psychology. These students are **NOT** allowed to take GESB1010 Psychology of Everyday Life to fulfil either the GE or FE requirement.

DISTRIBUTION/DIVERSITY (DE) COURSES:

- ◆ Students **admitted between academic years 2011/2012 and 2016/2017 (B1 to B6 intakes)** have to take DE courses in order to satisfy their curriculum. The four DE courses should be from four different major programmes/disciplines other than the student's own major programme. For the disciplines of each FBA major programme, you can refer to the FBA website for your reference (<https://fba.um.edu.mo/students/study-plans/>).
- ◆ Please visit the Registry homepage for course disciplines (<https://reg.um.edu.mo/current-students/enrolment-and-examinations/course-enrolment/>).
- ◆ Students majoring in ACC11, ACC13-PAC13, ACC13-AIS13, ACC15-PAC15, ACC15-AIS15, FNC11, FNC11-BKG11, FNC11-CFN11, FNC11-FNE11, FNC11-IMT11, FNC16, FNC16-FNE16, GBS11, GBS15, BEC11, BEC15, BEC11-SEC11, BEC15-SEC15, ELB11, FIC11, FIC15, GBM11, HRM11, MKG11 and MKG11-RSM11 (B1 to B6 intakes) are required to take ACCT2003 Business Law as one of their DE courses, thus other course(s) with discipline in "Law" will not be classified as their DE course(s).
- ◆ HGM11-CHM11 students (B1 to B6 intakes) have to take IRTM3014 Hospitality and Tourism Law as one of their DE courses, thus other course(s) with discipline in "Law" will not be classified as their DE course(s).
- ◆ HGM11-GMM11 students (B1 to B6 intakes) should take IRTM3012 Gaming Law and IRTM2001 Psychology of Gambling as their DE courses, thus other course(s) with disciplines in "Law" and "Psychology" will not be classified as their DE course(s).

ENGLISH LANGUAGE COURSES:

- ◆ **Students (B7 and after intakes)** are required to take English language courses according to the placement level. Students are **NOT** allowed to take any English language course at a level lower



than the placement result. Please refer to the Registry homepage for more information (<https://reg.um.edu.mo/current-students/curriculum-model/ug-curriculum-model/languages-and-skills/>).

Placement Level	English Language Course Requirement
IE1	EELC1001 Interactive English I EELC1002 Interactive English II EELC1003 Academic English

Placement Level	English Language Course Requirement
IE2	EELC1002 Interactive English II EELC1003 Academic English One 3-credit free elective
AE	EELC130 Academic English Two 3-credit free electives
None of the above	Three 3-credit free electives

- Starting from academic year 2018/2019, **students (B8 and after intakes)** who are placed in English language level “IE1” are required to take the Talk Time tutorial (TELC1001 and TELC1002) alongside with EELC1001 and EELC1002 in the 1st and 2nd semesters. If **students (B8 and after intakes)** placed on “IE1” obtain “D”, “D+” or “C-” grade in EELC1001, they are required to take EELC1008 alongside with EELC1002.

Placement Level: IE1	
First Semester	Second Semester
EELC1001 Interactive English I AND TELC1001 Interactive English I (Talk Time)	EELC1002 Interactive English II AND TELC1002 Interactive English II (Talk Time) AND * EELC1008 Grammar & Writing Improvement 1

* Students (B8 and after intakes) are required to take EELC1008 as co-requisite if they obtain “D”, “D+” or “C-” grade in EELC1001.

- Students (B6 intake)** are required to take English language courses according to the placement level. Students are **NOT** allowed to take any English language courses at a level lower than the placement result, and additional course(s) taken will **ONLY** be counted as free elective(s).

Placement Level	Paired English Language Course Requirement
IE1	EELC1001 Interactive English I EELC1002 Interactive English II
IE2	EELC1002 Interactive English II EELC1003 Academic English
AE	EELC1003 Academic English One English elective
English Electives	Two English electives

- Students (B2 to B5 intakes)** who are placed in level zero English language courses are required to enroll in any pair of co-requisite courses in their 1st year of study. Completion of a pair of co-requisite courses is a must for graduation of this group of students (i.e. B2 to B5 intakes



who are placed in level zero English language courses). The course discipline of these four courses is “English Language”, completed co-requisite courses may be classified as DE or FE courses, depending on the student's enrolment record. Students will only be eligible to take English language courses of higher level(s) after they have completed the English language courses of level zero.

Level-Zero English Language Courses	EELC001	English I: Basic Skills 1
	EELC002	English I: Basic Skills 2
Co-Requisite Courses *	EELC1004	Listening & Speaking Improvement 1
	EELC1005	Listening & Speaking Improvement 2
	EELC1006	Reading Skills & Strategies 1
	EELC1007	Reading Skills & Strategies 2

* Students should complete any 2 courses from the list in order to satisfy the co-requisite requirement. For instance, students who have taken EELC1004 in the 1st semester, they can take EELC1005, EELC1006 or EELC1007 in the following semester.

- ◆ **Students (B1 to B5 intakes)** who have **NOT** completed the English language course requirement, please refer to the Registry homepage for the transitional plan (<https://reg.um.edu.mo/current-students/curriculum-model/ug-curriculum-model/general-education/2011-2012/transitional-plan/>).
- ◆ As stated in the GE regulation, **students (B1 intake)** whom are assigned to English language courses below intermediate level, must successfully complete the elementary level before they can enroll into the intermediate level for fulfilling GE requirements. Those completed elementary level English language courses will **ONLY** be counted as free electives. Students are **NOT** allowed to take any English language course at a level lower than the placement result level.

English Language Courses of Intermediate Level or Above		English Language Courses Below Intermediate Level	
EELC2000	English for Business and Professional Contexts 1	EELC001	English I: Basic Skills 1
EELC2001	English for Business and Professional Contexts 2	EELC002	English I: Basic Skills 2
OR		OR/AND	
EELC121	English II: Introduction to University English 1	EELC011	English I: Basic Skills 3
EELC122	English II: Introduction to University English 2	EELC012	English I: Basic Skills 4
OR			
EELC131	English III: Academic English 1		
EELC132	English III: Academic English 2		
OR			
EELC141	English IV: Academic English 3		
EELC142	English IV: Academic English 4		
OR			
ENGL112	Critical Reading and Writing		
ENGL113	Experiencing Literature In English		



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BACHELOR OF BUSINESS ADMINISTRATION (BBA/GBS):

- ◆ Students are **HIGHLY RECOMMENDED** to perform the self-graduation check before pre-enrollment and course add/drop so that they can know clearly which courses are missing.
- ◆ GBS11, GBS15 and GBS17 students (B1 and after intakes) who have taken either MGMT2001 or ISOM2001 in the 1st semester, they should take the remaining one in the 2nd semester.
- ◆ GBS students (mainly B8 intake) who have declared major in the first semester of academic year 2019/2020, should adjust your enrollment plan within the course add/drop period according to the study plan of assigned major.
- ◆ In order to graduate, it is **COMPULSORY** for **GBM11 and GBM17 students to participate in the outgoing exchange programme for AT LEAST one semester.**
- ◆ ELB11 students (B1 and B2 intake), as well as students from BEC11, BEC11-SEC11, BEC15 and BEC15-SEC15 (B1 to B6 intakes) should be aware that there is a “**Non-FBA course**” restriction for some free electives in their study plans.

BACHELOR OF SCIENCE IN ACCOUNTING (ACC): NIL

BACHELOR OF SCIENCE IN BUSINESS INTELLIGENCE AND DATA ANALYTICS (BIA): NIL

BACHELOR OF SCIENCE IN FINANCE (FNC): NIL

**BACHELOR OF SCIENCE IN INTERNATIONAL INTEGRATED RESORT MANAGEMENT (IIR) /
BACHELOR OF SCIENCE IN HOSPITALITY AND GAMING MANAGEMENT (HGM): NIL**

F) FBA students are NOT allowed to take several courses offered by other faculties. Students have to check the relative list from the FBA website before pre-enrollment and course add/drop (<https://fba.um.edu.mo/students/study-plans/>).