2004 IEEJ International Analog VLSI Workshop

AVLSIWS 2004

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Macao SAR, China

CHIPIDEA MICROELECTRONICA

IEEE MACAU 澳門

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Information for Presenters

Lecture Presentations

20 minutes is allocated for each paper in oral sessions. We recommend that presentation of your slides take about 17-18 minutes, leaving 2-3 minutes for introduction, summary, and questions from the audience. To achieve appropriate timing, organize your slides or viewgraphs around the points you intend to make, using no more than one slide per minute. A reasonable strategy is to allocate about 2 minutes per slide when there are equations or important key points to make, and one minute per slide when the content is less complex. Slides attract and hold attention, and reinforce what you say - provided you keep them simple and easy to read. Plan on covering at most 6 points per slide, covered by 6 to 12 spoken sentences and no more than about two spoken minutes.

The presentation rooms will be equipped with a computer, a data projector, a microphone, a lectern, and a pointing device.

Poster Presentations

Poster sessions are a good medium for interested attendees to have in-depth technical discussions.

Your poster should cover the key points of your work. The ideal poster is designed to attract attention, provide a brief overview of your work, and initiate discussion. For your poster, a board will be provided which measures ***2m tall by 1m wide (Portrait orientation)***. Push tacks or Velcro adhesive will be provided at the conference to mount your poster on the board.

The title of your poster should appear at the top in CAPITAL letters about 25mm high. Below the title put the author(s)' name(s) and affiliation(s). The flow of your poster should be from the top left to the bottom right. Use arrows to lead your viewer through the poster. Use color for highlighting and to make your poster more attractive. Use pictures, diagrams, cartoons, figures, etc., rather than text wherever possible. Try to state your main results in 6 lines or less, in lettering about 15mm high so that people can read the poster from a distance. The smallest text on your poster should be at least 9mm high, and the important points should be in a larger size. Use a sans-serif font (such as "cmss" in the Computer Modern family or the "Helvetica" PostScript font) to make the print easier to read from a distance.

Make your poster as self-explanatory as possible. This will save your efforts for technical discussions.

Prepare a short presentation of about 5 or 10 minutes that you can periodically give to those assembled around your poster throughout the poster session. Authors will be required to stand by their poster.